



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	GLOUCESTER ROAD ALLOTMENT ASSOCIATION		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Provision of facilities for Special Needs individuals or groups of an adapted allotment area; raised beds, hard surface pathways, suitable access from the hard surface area of car park. Also provision of Natsol Composting Toilet with funding from a pending Awards for All grant application.
Where will your project take place?	Gloucester Road Allotments Trowbridge BA14 0AQ
When will your project take place?	April 2011
How many people will benefit from your project?	450
How does your project demonstrate a direct link to the community plan for your area?	Culture, including leisure, recreation, heritage & arts
Please provide a reference/page no.	8

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

This project will empower disabled individuals the ability to access and use the allotment site thus promoting equal opportunities. We have received a number of requests for this facility.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We are aware from our National Allotment and Leisure Gardeners magazine [we are all members of this excellent organisation], that other sites in the country do provide Community sites such as this and we have a recently vacated plot ideally situated close to the car park and suited to the erection of the composting toilet (Application with Awards for All pending) and the installation of the raised beds and pathways. We feel it is the ideal time to develop this area for the Disabled and Special Needs Community. It is always reported in national press and allotment magazines that these sites are of great importance to encourage people to allotment gardening.

Any other information about your project.

Since forming our Association 10 years ago and going self managing 2 years ago we have tried to do community projects on a small scale, holding BBQ's and Open Days, and Annual Show and BBQ. Entering into all community activities such as Trowbridge in Bloom, South West in Bloom, Open Gardens. So that all people of the area can enjoy our wonderful allotment site. We have built our own Club Hut with full kitchen facilities mostly without grant funding. We now feel we are ready to tackle this large and complex Community project.

3 - Management

How many people are involved in the management of your group/organisation? 1

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	2 <input type="text"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="00"/>	Female	0 <input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="00"/>	Female	0 <input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The projects maintenance costs will be covered by our own fundraising efforts.

If you were not awarded the full amount requested, what would be the impact on your project?

The project is linked to gaining funding through other grants, this application is therefore essential to the completion of our overall project.

How will you know whether your project has made a difference in the community?

The project's success will be measured by the increase in Disabled and Special Needs members of our Association, we will encourage members to join our committee. This will be the only facility of its kind in the area.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Awards for All funding for the Natsol Composting Toilet £10,000 (Pending)
Trowbridge Town Council £1700 (Pending)

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010

Month: August

Year: 2010

A - Total income:

£4091.53

B - Minus total expenditure:

£2852.29

Surplus/deficit for year: (A minus B)

£1,239.24

Free reserves held:

£2,610.89

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
	£		P/C
		Own fundraising/reserves	£521
RAISED BEDS, PAVING ETC	£5,373		£
CAR PARKING AND ACCESS	£1,848	Parish/town council	£1,700
NATSOL COMPOSTING TOILET	£7,620		£
INSTALLATION OF ABOVE	£2,064	Trusts/foundations	£
	£	AWARDS FOR ALL	£9,684
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£16,905	Total Project Income	£11,905
Total project income B		£11,905	
Total project expenditure A		£16,905	
Project shortfall A – B		£5,000	
Award sought from Wiltshire Council Area Board		£5,000	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The entire project is based on the provision for allotment gardening to groups of people that as currently excluded. The composting toilet is a statutory requirement for these users.

b) How does your project work to promote inclusion, participation and good community relations?

It will allow Disabled and Special Needs users to participate in community initiatives such as Trowbridge in Bloom, South West in Bloom, Open Gardens, local gardening clubs and all the other association events we already hold.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Additional Needs Groups or individual

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date)yes or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team